



UNIVERSAL PRESCHOOL UPDATE

9.8.26

PURPOSE

This document offers Universal Preschool updates to local providers.

UPDATES

This message is from MetrixIQ about updating Metrix Enroll:

Dear Providers,

Thank you for participating in Colorado Universal Preschool for the 2026–2027 program year. As the payment vendor for UPK, we're excited to kick off the fourth year of the program and support you throughout the year. As a reminder, our team is here to support you with any payment-related questions-you can contact us: .Submit a - UPK Payments

This message includes important next steps to ensure your payment setup is complete before the start of school. Please review carefully, as several actions are required.

If you or colleagues do not have a Metrix Enroll account or need help logging in, please contact us via Submit a - UPK Payments

This email was sent only to existing Metrix Enroll users for your program; if others should receive future payment communications, let us know.

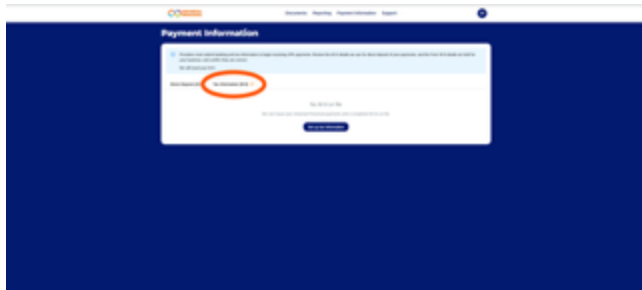
ACTION NEEDED



Log into Metrix Enroll and navigate to the Payment Information tab (see screenshot above). Select Direct Deposit (ACH).

If banking information has been previously submitted, the information will automatically populate. Review the information for accuracy and select Confirm Again in the bottom-right corner of the screen.

If banking information needs to be updated, select Update, make the necessary changes, and save the updated information.



If tax information has been previously submitted, the information will automatically populate. Review the information for accuracy and select Confirm Again in the bottom-right corner of the screen.

Please upload a current W-9 form. Ensure that the W-9 is signed and dated before submission. Thank you for your attention to these steps and for your continued partnership.

Sincerely,

The Universal Preschool Payments Team