



## UNIVERSAL PRESCHOOL UPDATE

2.11.26

### PURPOSE

This document offers Universal Preschool updates to local providers.

### UPDATES

Hello UPK providers!

**Today is the last day for your continuity of care/pre-registration children to accept their match.** This MUST be done by 11:59 PM this evening or they will lose their priority status and will run through the algorithm on February 16 based on their assigned lottery number. Please call your families who are still in matched and ask them to accept. If they cannot get into their application to accept, have them reach out to Heather at 719-630-0927 or me at 719-338-7223 by no later than 5:00 PM and we will assist. If it is after 5:00 PM, they can email me at [nslt@mac.com](mailto:nslt@mac.com) and I will take care of it over email.

As a reminder, the algorithm runs on February 16 and you will receive your proposed matches sometime on February 18. Please see the timelines that are posted on the JI UPK page at [www.jointinitiatives.org/upk](http://www.jointinitiatives.org/upk).

### Reconciliations for second quarter payments

The state sent out a memo last week about second quarter reconciliations. The following is the content on that memo.

Dear Providers,

This is a reminder that **March 6, 2026**, is the **final deadline** to report any inquiries related to **Quarter 2 (December, January, February)** payments to [coupkpayment@metrixiq.com](mailto:coupkpayment@metrixiq.com).

Per the [CDEC Memo Series](#), no further Q2 submissions will be accepted after this date, and reconciliation of Q2 payment issues will no longer be possible.

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### Retroactive Start Date Enforcement

Beginning with Q2 (December 1–February 28), the **Colorado Department of Early Childhood (CDEC)** will **strictly enforce the 45-day retroactive start date limit** as outlined in the Universal Preschool Provider Contract.

## Reconciliation Payment Schedule 2025–2026

Enrollment Months	Deadline to Report Payment Issues	Payment Date
August – November	December 5, 2025	December 31, 2025
<b>December – February</b>	<b>March 6, 2026</b>	<b>March 31, 2026</b>
March – May	June 5, 2026	June 22, 2026*

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### How to Submit Q2 Issues

Submit any outstanding Q2 payment issues before March 6:

➔ **Submit a request:** [Submit a request - UPK Payments](#)

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### Provider Reminders

As outlined in the 2025–26 Provider Agreement and Operational Memo, UPK will strictly enforce all reconciliation and reporting deadlines. Providers are strongly encouraged to:

- Review and ensure all enrollment and payment records are accurate and up to date.
- Confirm submission of Provider Program Surveys (email [coupkpayments@metrixiq.com](mailto:coupkpayments@metrixiq.com) if you need your link).
- Ensure Q1 Expenditure Reporting has been submitted.
  - FAQ: [Expenditure Reporting FAQ 2025-26](#)

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### 2025–26 Expenditure Reporting Schedule

- **Quarter 1 (Aug–Nov):** Due January 16 (extended due to holidays)
- **Quarter 2 (Dec–Feb):** Due March 31
- **Quarter 3 (Mar–May):** Due June 30

Please note: Future payments may be held if expenditure reports are not submitted by the deadline.

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If you have any questions or need clarification, please contact us:

➔ **Submit a request:** [Submit a request - UPK Payments](#)

**If you have payment issues for Q2, note that they must be submitted by March 6 to be considered. No payment issues will be considered for Q1 as that deadline has long passed.**

Please reach out to Heather or me if you need assistance with anything UPK related!

Noreen