



UNIVERSAL PRESCHOOL UPDATE

1.31.25

PURPOSE

This document offers Universal Preschool updates to local providers.

UPDATE

Roundtable Recording and Slides

JI held two roundtables yesterday that included CDEC updates as well as some training and reminders on how to accomplish simple tasks in BridgeCare. The recording and slides can be found at www.jointinitiatives.org/upk. PLEASE have your primary UPK person watch the roundtable over the next week. It is the goal of the state to ensure that providers know how to manage their own enrollment and processes (to the extent permissions have been given). Also remember to bookmark the Provider handbook, which can be found at the same website as above. Thank you to those who attended yesterday.

Increasing your seats

- Providers have permission to increase their 2024-25 seats at any time on their own.
- Providers will be able to increase their 2025-26 seats on their own from February 4 to the 9th.
- Any provider who wants to decrease seats must contact me at nslt@mac.com.
- Instructions for how to increase your seats is on page 41 and 42 of the provider handbook.

Keeping your children's files up to date

The state is recommending that you ensure that the emergency contact information for all children in your care is kept up to date. I am sure that this is an ongoing practice for all of you but just in case, this is a reminder.

Timeline Update

The following are updates from the state. Please note the specific dates and times in the timelines below. More information about the flow of these processes is discussed in the roundtable recording.

Registration Detail Updates

- Please see the previously shared [calendar of registration](#) events here.
- Further detail on steps for you and providers to note:

Pre-Registration:

- **December 17 - February 3:** Providers will receive matches each day for eligible family registrations, and will be able to accept or decline placements.
- **February 4 - 10:** Families must accept pre-registration matches.
 - Families will receive their matches at noon on the 4th to begin accepting
- **Feb 4 - Feb 9:** Providers can adjust seats by adding seats on their own, or by connecting with their LCO to remove seats.

Family Matching:

- **December 17 - February 5:** Registration through upk.Colorado.gov opens for families for the first round of matching.
 - The last date for program uploads or archives before the first matching round is January 30th.
- **February 3rd by 5pm:** Families who submitted their application between 1/22/25 and 10:00 AM on 1/31/25 receive eligibility notification.
- **February 10:** First family-to-provider matching round runs at noon.
- **February 12 - February 21:** Providers will review and accept or decline matches after receiving notification of matches at noon on Feb 12th.
- **February 24:** Families notified of first round matches at noon. Families must accept or decline by March 3.
- **March 3rd by 5pm:** Families who submitted their application between 1/31/25 and 10:00 AM on 2/28/25 receive eligibility notification.
- **March 4 - March 9:** Providers can adjust seats by adding seats on their own, or by connecting with their LCO to remove seats.
 - The last date for program uploads or archives for the second round of Matching is February 28th.
- **March 10:** Second matching round runs at noon.
- **March 12 - March 21:** Providers review and accept or decline matches after receiving notification of matches at noon on March 12th.
- **March 24:** Families notified of second round matches at noon. Families must accept or decline by March 31.
 - **April 1 until the end of the 2025–26 school year:** Direct enrollment for non-IEP families directly through providers.