



UNIVERSAL PRESCHOOL UPDATE

10.8.24

PURPOSE

This document offers Universal Preschool updates to local providers.

UPDATES

Coming Soon! Registration for the 2025-2026 UPK Year

The bulletin from the state that announced the timelines for the next UPK year (2025-2026) can be found on the JI UPK site at www.jointinitiatives.org/upk. The most important thing for you to consider now is that **initial program set up will occur from October 15 to November 8**. While this is not the ONLY time that you can submit your set up form, any forms submitted after November 8 will not be published until after the new year. Why does this matter? Pre-registration for the 2025-2026 year (continuity of care, sibling attending at the provider, child of an employee attending at the provider) will be from December 17 to February 3rd. **You MAY miss the pre-registration opportunity if your program set up isn't completing during the October 15 - November 8 window.**

While we do not have the details on how the set up process will happen yet, we suggest that you begin looking at the programs and seats that you want to offer for the 2025-26 year so that you are able to complete the form by no later than November 8. Need help thinking through any changes that you might want to make? Contact Noreen at ngl@mac.com to set up a time to talk.

Publishing Tuition

In the last email I provided you with a template that you could use to publish your tuition. That template is below. Many of you copy and pasted this into your profile, but you did not remove the XXX's below and replace it with your tuition. The XXX's below that are in green should not remain in your profile as XXX's. **Please remove those and replace them with an amount. Remember to customize the template below for your program(s) and charges.**

Tuition for non-UPK preschool-aged child is XXXXX for a (full day/half day/part day) program (this is the baseline tuition against which the UPK 15 or 30 hours will be compared)

Tuition for child enrolled in UPK who is eligible for 15 hours is XXXXX for a (full day/half day/part day) program

Tuition for child enrolled in UPK who is eligible for 30 hours is XXXXX for a full-day program (only use this if you are offering a full or extended-day program)

Registration fee is XXXXX for all children. If you charge a registration fee, you must include it here.

Other fees include: **Detail any other fees that you are asking families to commit to who are enrolled in UPK. Even if you have a fee in your family agreement or handbook that you are charging but it is not posted in your profile, you are prohibited from charging a UPK family that fee. This includes any fee charged if a family unenrolls during the school year.**

Your tuition can be posted by logging into your profile, navigating to the Financial Programs section and placing your tuition information in the Additional Payment Options text box.

Roundtables

The slides from the September Roundtable can be found on the JI/UPK site. Unfortunately we did not successfully record the session so please reach out to us if you have any questions from the slides. The October roundtables will be on Thursday, October 24 at 6:00 pm and Friday, October 25 at 1:00 PM. The zoom link is on the UPK page; there is no need to pre-register.

Questions? Need help? Reach out to us at upk@jointinitiatives.org or nslt@mac.com.