



UNIVERSAL PRESCHOOL UPDATE 10.24.24

PURPOSE

This document offers Universal Preschool updates to local providers.

QUALITY STANDARDS

JI Roundtable is this Friday at 1:00 p.m. This will focus on general questions as well as some important reminders. us02web.zoom.us/my/upkroundtable

Setup forms are open for 2025-26 until November 8th for the first round of registration. The state is offering two opportunities for assistance with your setup form:

- Thursday, October 24 (tomorrow evening) at 6:00 p.m. Meeting link: <https://meet.google.com/rat-wutt-zdc>
- Wednesday, October 30 at 6:00 p.m. Meeting link: <https://meet.google.com/fwu-vgtr-bva>

JI will be offering a webinar/roundtable in early December to support providers in setting up their profiles to attract as many families as possible. Please save the date of December 5 at 6:00 p.m. The roundtable will be via zoom and we will have marketing experts who understand how to reach families with young children to provide advice and answer questions. The zoom link will be coming as we get closer to the date.

Expenditure reports for the 2023-24 year will now be due on December 15. Guidance is being developed by CDEC on how to complete these forms and there will be TA available. More information to come from both CDEC and JI as we receive additional information. Start collecting your 2023-24 receipts as they relate to your business and UPK!

- **Payments for services** rendered to children in October will go out on November 15, as always.
- **Payments for services** rendered to children in November will go out on December 15, as usual.

The UPK application for families will open on December 17. Priority enrollment (those who are continuity of care, have siblings at your center or are a child of an employee) will take place between December 17 and February 3. Families must apply by that time to receive priority placement (if confirmed by the provider).

- The first open matching round will take place on February 10, 2025, with matches going to providers to review on February 12.

- The second matching round will take place on March 10, 2025, with matches going to providers to review on March 12.
- Direct enrollment for the 2025-26 year will begin on April 1, 2025.

REMINDERS:

Payment issues must be addressed to Metrix IQ as we cannot address those. As soon as you know that you have a payment issue, please send an email to coupkpayments@metrixiq.com. If you have a routine question about payments or need to set up your account with Metrix, you can open up a ticket [HERE](#).

Most other issues we can help you with but please consult the [UPK Provider Guide](#) first as the answer may already be there for you!

Remember to get those set up forms in by November 8!