



## UNIVERSAL PRESCHOOL UPDATE

9.23.24

### PURPOSE

This document offers Universal Preschool updates to local providers.

### UPDATES

- [UPDATED 2025-26 UNIVERSAL PRESCHOOL CALENDAR ANNOUNCEMENT HERE!](#)

**Roundtables are set for this week:** The next Roundtable will be held on Thursday, September 26 at 6:00 pm and Friday, September 27 at 11:00 am. The content for each is the same. There is no need to pre-register. Join via Zoom [HERE](#). If requested, the Meeting ID is 418 525 8570 and Passcode is UPK.

**Payment Update:** As most of you know, there was a glitch this time around for providers who use ENT, which was mostly limited to this county (aren't we lucky)? If you have not yet paid or you have any payment issues, PLEASE immediately open a ticket with Metrix IQ at <https://upkpayments.zendesk.com/hc/en-us/requests/new>.

JI does not have access to any payment information and cannot fix anything having to do with payment.

**Child Eligibility Updates:** The state announced today that providers are now able to see family eligibility for supplemental hours in your enrollment download reports. With the uploaded enrollment download, providers can find the child eligibility information under the column titled "Child Eligibility Hours Per Week" (HPW). If it states 15 HPW - the child is eligible for up to 15 hours of free preschool per week. If it states 30HPW - the child is eligible for up to 30 hours of free preschool per week. The provider handbook will be updated shortly and will be lined on the JI UPK page.

**And finally, for now...I am beginning to audit UPK providers for the posting of their tuition in their profile.** The details are in the September 16 email sent to all UPK providers. Below is what needs to be included:

To post this information, please log into your profile and go to the section entitled "Financial Programs". Then go to the text box marked "Additional Payment Options" and include the following information (use only the parts that you need):

Tuition for non-UPK preschool-aged child is XXXXX for a (full day/half day/part day) program (this is the baseline tuition against which the UPK 15 or 30 hours will be compared)

Tuition for child enrolled in UPK who is eligible for 15 hours is XXXXX for a (full day/half day/part day) program

Tuition for child enrolled in UPK who is eligible for 30 hours is XXXXX for a full day program (only use this if you are offering a full or extended day program)

Registration fee is XXXXX for all children. If you charge a registration fee, you must include it here.

**Other fees include:** Detail any other fees that you are asking families to commit to who are enrolled in UPK. Even if you have a fee in your family agreement or handbook that you are charging but it is not posted in your profile, you are prohibited from charging a UPK family that fee. This includes any fee charged if a family unenrolls during the school year.